

# INCENTIVE APPLICATION CHECKLIST

The following items are required for your application for the \$5,000 Buying Into Baltimore incentive. All items must be submitted online between Monday, October 9, and Friday, October 20, 2023 (Monday-Friday). The application process, which includes a virtual appointment, must be completed by 12 PM (noon) on October 20, 2023.

**ATTENDANCE VERIFICATION:** You must attend the Trolley Tour on October 7, 2023. You will receive an admissions ticket at the event. Remember to keep it as part of your attendance verification.

**HOMEOWNERSHIP COUNSELING CERTIFICATE:** This certificate is awarded by a Baltimore City-approved counseling agency after you successfully complete a homeownership workshop and counseling session. Each person listed as a buyer on the sales contract/mortgage documents must have their name on the counseling certificate. **The counseling certificate must be dated BEFORE the offer date.** Homeownership counseling certificates are valid for 12 months from the date of completion.

**PROOF OF BUYER'S \$1,000 CONTRIBUTION:** Provide a copy or photo of the check or other form of proof that you are contributing at least \$1,000 to your home purchase.

**RATIFIED CONTRACT:** Your contract of sale must be for a home in Baltimore City. Ratified means that both you and the seller have signed the contract. **All components of the contract including the initial offer to buy the home must be dated and signed on or after October 7, 2023.** Settlement must be by January 18, 2024.



**TO APPLY FOR THE LOTTERY OR REVIEW TERMS AND CONDITIONS,  
SCAN THE QR CODE OR VISIT: [LiveBaltimore.com/lottery](https://LiveBaltimore.com/lottery)**

**Have a question? Get in touch! [lottery@LiveBaltimore.com](mailto:lottery@LiveBaltimore.com) | (410) 637-3750 x118**